STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION

Facility's Name:	CHAPTER 98
Big Island Substance Abuse Council – East Hawaii Men's TLP	
Address: 1151 Heauka Place, Hilo, Hawaii 96720	Inspection Date: November 19, 2020 & December 18, 2020

THIS PAGE MUST BE SUBMITTED WITH YOUR PLAN OF CORRECTION. IF IT IS NOT, YOUR PLAN OF CORRECTION WILL BE RETURNED TO YOU, UNREVIEWED.

YOUR PLAN OF CORRECTION MUST BE SUBMITTED WITHIN TEN (10) WORKING DAYS. IF IT IS NOT RECEIVED WITHIN TEN (10) DAYS, YOUR STATEMENT OF DEFICIENCIES WILL BE POSTED ONLINE, WITHOUT YOUR RESPONSE.

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-10 Minimum standards for licensure; administrative and organizational plan. (e) Each facility shall develop written policies and procedures, and criteria governing its management and operations. These shall include but are not limited to the following: FINDINGS	PART 1 DID YOU CORRECT THE DEFICIENCY? USE THIS SPACE TO TELL US HOW YOU CORRECTED THE DEFICIENCY	
Resident #1, November 2020 medication record read: • "Acetaminophen 325 mg per tablet take 3 tablets by mouth every 8° as needed for pain. Do not take more than 9 tabs in 24 hour period" • "Ibuprofen 800 mg per tablet take 1 tab by mouth every 8 hours as needed for pain." Standing order read • "Tylenol (Acetaminophen 500 mg) Take 1-2 tablets by mouth every 4 hours as needed (Do not exceed more than 4 doses per day." • "Ibuprofen 200 mg 1-2 tablets by mouth every 4 hours as needed (Do not exceed more the sic 6 doses per day."	MD was notified via phone of the change in prescription from what is listed on the standing order. A note was added amending the standing order indicating the change in prescription. The MAR was also updated to reflect the new prescription.	11/19/2020

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
	PART 2 <u>FUTURE PLAN</u>	
	USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN?	
	Staff will follow medication charting procedures and log all physician ordered medications, including all directions for administration on the MAR form.	11/19/2020
	TLP staff will conduct (they have already started) weekly reviews of MAR forms for all clients within the TLP, identifying and correcting any deficiencies to ensure accuracy.	
	Quarterly medication trainings will continue to be scheduled. All new hires will receive their initial medication training during their orientation period and quarterly thereafter. This will include training on over the counter medications.	

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
\$11-98-11 Minimum standards for licensure; personnel. (e) There shall be documented evidence that every employee has a pre-employment and an annual health evaluation by a physician. These evaluations shall be specifically oriented to determine the presence of any infectious disease liable to harm a resident. Each health evaluation shall include a tuberculin skin test or a chest x-ray. FINDINGS	PART 1 DID YOU CORRECT THE DEFICIENCY? USE THIS SPACE TO TELL US HOW YOU CORRECTED THE DEFICIENCY	12/9/20
Peer Specialist #1 hired on August 24, 2020, single (1) step tuberculosis (TB) skin test completed on August 20, 2020.	Peer Specialist completed 2-step TB on 12/9/20.	

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-11 Minimum standards for licensure; personnel. (e) There shall be documented evidence that every employee has a pre-employment and an annual health evaluation by a physician. These evaluations shall be specifically oriented to determine the presence of any infectious disease liable to harm a resident. Each health evaluation shall include a tuberculin skin test or a chest x-ray. FINDINGS Peer Specialist #1 – hired on August 24, 2020, single (1) step tuberculosis (TB) skin test completed on August 20, 2020.	PART 2 FUTURE PLAN USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN? The HR department will require that any new hires obtain their 2-step TB clearance, before they are allowed to interact with clients, this includes any shadowing and training periods that require client interaction. The HR department will give the final okay as to when a Peer Specialist is able to have interaction with the clients.	11/19/2020

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-11 Minimum standards for licensure; personnel. (I) The administrator shall see that at least one staff member on each shift possesses a current First Aid certificate and CPR training. Recertification of training shall be required by all staff at least every two years. FINDINGS PS #1 - cardiopulmonary resuscitation (CPR) and first aid certification expired on September 22, 2020. November 2020 work schedule indicated PS #1 worked independently (no additional CPR/First aid certified employee working/accompanying P.S.).	PART 1 DID YOU CORRECT THE DEFICIENCY? USE THIS SPACE TO TELL US HOW YOU CORRECTED THE DEFICIENCY Peer Specialist completed CPR/FA training on 11/24/20.	11/24/20

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-11 Minimum standards for licensure; personnel. (I) The administrator shall see that at least one staff member on each shift possesses a current First Aid certificate and CPR training. Recertification of training shall be required by all staff at least every two years. FINDINGS PS #1 — cardiopulmonary resuscitation (CPR) and first aid certification expired on September 22, 2020. November 2020 work schedule indicated PS #1 worked independently (no additional CPR/First aid certified employee working/accompanying P.S.).	FUTURE PLAN USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN? The HR department will require that any new applicants have their CPR/First Aid certification obtained and secured as a condition of being considered for hire. The Emergency Certifications policy will be updated to document any new processes that will be implemented to ensure that this does not happen again.	1/27/21 and on-going

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-12 Minimum standards for licensure; services. (2) Individual records shall be kept on each resident which contain the following: A report of a tuberculin skin test. If the skin test is positive, or known to be positive, there shall be documentation that appropriate medical follow-up has been obtained; FINDINGS	PART 1	
Resident #3, admitted on September 25, 2020, tuberculosis (TB) skin test completed on October 31, 2020.		
	Correcting the deficiency after-the-fact is not practical/appropriate. For this deficiency, only a future plan is required.	

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
\$11-98-12 Minimum standards for licensure; services. (2) Individual records shall be kept on each resident which contain the following: A report of a tuberculin skin test. If the skin test is positive, or known to be positive, there shall be documentation that appropriate medical follow-up has been obtained; FINDINGS Resident #3, admitted on September 25, 2020, tuberculosis (TB) skin test completed on October 31, 2020.	PLAN OF CORRECTION PART 2 FUTURE PLAN USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN? A TLP admissions checklist has been created and being used to track all requirements including TB tests and physicals, along with their corresponding dates. The Case Manager and/or TLP Intake staff will be responsible to ensure that all requirements have been met.	

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
RULES (CRITERIA) §11-98-12 Minimum standards for licensure; services. (5) Individual records shall be kept on each resident which contain the following: Documentation that a physician was consulted within five days of admission as well as for all significant illnesses and injuries; FINDINGS Resident #1, admitted on October 30, 2020, physician notified November 20, 2020. Resident #2, admitted on November 2, 2020, physician consulted/notified on November 20, 2020.	PLAN OF CORRECTION PART 1 Correcting the deficiency after-the-fact is not practical/appropriate. For	,
	this deficiency, only a future plan is required.	

§11-98-12 Minimum standards for licensure; services. (5) Individual records shall be kept on each resident which contain the following: Documentation that a physician was consulted within five days of admission as well as for all significant illnesses and injuries: USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT	RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
IT DOESN'T HAPPEN AGAIN?	Individual records shall be kept on each resident which contain the following: Documentation that a physician was consulted within five days of admission as well as for all significant illnesses and injuries; FINDINGS Resident #1, admitted on October 30, 2020, physician notified November 20, 2020. Resident #2, admitted on November 2, 2020, physician consulted/notified on November 20,	FUTURE PLAN USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN? A TLP admissions checklist has been created and being used to track all requirements including TB tests and physicals, along with their corresponding dates. The Case Manager and/or TLP Intake staff will be	11/19/2020

	RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
	§11-98-14 Physical facility. (c) Maintenance. Facilities shall be maintained in accordance with provisions of state and county zoning, building, fire, safety and health codes in the State.	PART 1 <u>DID YOU CORRECT THE DEFICIENCY?</u>	11/19/2020
	FINDINGS Downstairs sink cabinet – unsecured all-purpose cleaner.	USE THIS SPACE TO TELL US HOW YOU CORRECTED THE DEFICIENCY	
		All-purpose cleaner and other chemicals was removed and put back into the locked chemical cabinet.	
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RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-14 Physical facility. (c) Maintenance. Facilities shall be maintained in accordance with provisions of state and county zoning, building, fire, safety and health codes in the State.	PART 2 <u>FUTURE PLAN</u>	1/27/21 and
FINDINGS Downstairs sink cabinet – unsecured all-purpose cleaner.	USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN?	on-going
	Staff and clients will do a daily house check, to move any chemicals back into the locked chemical cabinet or to the locked Peer Specialist office,	
	Quarterly site audits are conducted to ensure that this is being done.	

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-14 Physical facility. (c) Maintenance. Facilities shall be maintained in accordance with provisions of state and county zoning, building, fire, safety and health codes in the State. FINDINGS No plastic pliable pillow protectors on resident pillows.	PART 1 DID YOU CORRECT THE DEFICIENCY? USE THIS SPACE TO TELL US HOW YOU CORRECTED THE DEFICIENCY These plastic pillow protectors have been purchased and distributed to each TLP home. Each pillow has been put into the plastic protectors.	

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	§11-98-14 Physical facility. (c) Maintenance. Facilities shall be maintained in accordance with provisions of state and county zoning, building, fire, safety and health codes in the State.	PART 2 <u>FUTURE PLAN</u>	1/27/21 and
	FINDINGS No plastic pliable pillow protectors on resident pillows.	USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN?	on-going
		Plastic pillow protectors were purchased and given out to each house. Staff to ensure that these are placed on each pillow that is given to clients and added to the Inventory list when a client is admitted to TLP. Site Audits will conducted quarterly to ensure pillow protectors are present.	
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 RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-16 Resident's rights and responsibilities. (1) Written policies regarding the rights and responsibilities of residents and services to be provided to residents during their stay in the facility shall be established and shall be made available to the resident, to any guardian, next of kin, sponsoring agency or representative payee, and to the public. The facility's policies and procedures shall provide that each individual admitted to the facility shall: Be fully informed, documented by signed acknowledgment prior to or at the time of admission and during stay, of these rights and of all rules governing resident conduct; FINDINGS	PART 1	· - ·
Resident #3, admitted on September 25, 2020, consent for treatment signed on October 5, 2020.	Correcting the deficiency after-the-fact is not practical/appropriate. For this deficiency, only a future plan is required.	

RULES (CRITERIA)	PLAN OF CORRECTION	Completion Date
§11-98-16 Resident's rights and responsibilities. (1) Written policies regarding the rights and responsibilities of residents and services to be provided to residents during their stay in the facility shall be established and shall be made available to the resident, to any guardian, next of kin, sponsoring agency or representative payee, and to the public. The facility's policies and procedures shall provide that each individual admitted to the facility shall: Be fully informed, documented by signed acknowledgment prior to or at the time of admission and during stay, of these rights and of all rules governing resident conduct; FINDINGS Resident #3, admitted on September 25, 2020, consent for treatment signed on October 5, 2020.	FUTURE PLAN USE THIS SPACE TO EXPLAIN YOUR FUTURE PLAN: WHAT WILL YOU DO TO ENSURE THAT IT DOESN'T HAPPEN AGAIN? An intake checklist was created to ensure that all required forms are reviewed and signed on the day of admission. QA spot checks will be conducted throughout treatment of client charts. Training will be provided as needed.	1/27/21 and on-going

Licensee's/Administrator's Signature:	mm	
Print Name:	Hannah Preston-Pita	
Date:	1/25/2021	

Licensee's/Administrator's Signature:	My
Print Name:	Hannah Preston-Pita, CEO
Date:	3/3/2021